

Harsimran Aneja

FINANCIAL ANALYSIS AND RISK MANAGEMENT, UNIVERSITY OF WATERLOO

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Summary of Qualifications

- Knowledge of Financial Mathematics, Accounting, and Economics
- Strong leadership and communication skills displayed through professional and extracurricular experience
- Advanced Proficiency in Excel and VBA
- Intermediate Proficiency in SQL, HTML, CSS, JavaScript, Java, Python, Ansible, CDD

Experience

Financial Analyst

North York, Ontario

VOLANTÉ SYSTEMS

Sep. 2020 - Present

- Manage receipts and data entry of more than **100** accounts payable items a week
- Prepare weekly reports using Excel for pending and unapproved bills
- Create financial reports using SQL, Excel, and VBA to showcase monthly operations statistics and forecasts
- Created templates using Excel and VBA in order to automate weekly and monthly reports reducing time to create reports by **85%**

Investments Operations Analyst

Waterloo, Ontario

SUN LIFE FINANCIAL

Jan. 2020 - Apr. 2020

- Architected and tested automated deployments using CDD and Ansible to ensure they ran successfully
- Created scripts using PowerShell to automate deployment processes in conjunction with Ansible reducing runtime by **50%**
- Made mass updates to scripts in support of automating tasks using a mainframe
- Organized and coordinated meetings between teams for efficient communication and collaboration

Junior Accountant

Toronto, Ontario

FASKEN MARTINEAU DUMOULIN LLP

May. 2019 - Aug. 2019

- Processed transactions worth more than **\$1M** daily using 3E concerned with high-valued firms involving Accounts Payable vouchers and client disbursements
- Followed up with lawyers and legal staff to gather missing information or to check the validity of details on invoices to ensure accurate processing of vouchers
- Cross-verified financial documents with physical invoices to guarantee data integrity
- Assisted with administrative tasks such as getting cheques signed by appropriate lawyers and filing cheques for easy retrieval

Extracurriculars

Financial Analyst

Waterloo, Ontario

FINANCIAL ANALYSIS AND RISK MANAGEMENT STUDENT ASSOCIATION

Sep. 2019 - Dec. 2019

- Assisted with budget management in order to ensure funding and reimbursements for academic and social events
- Liaised with the Vice President of Finance of the Mathematics Society to guarantee timely funding for events
- Created presentations and presented to the Mathematics society and the Mathematics Endowment Fund to secure additional funding, resulting in an extra **\$1000** raised for club activities
- Aided with administrative tasks at club office so non-technical priorities of the association were efficiently completed

Education

Candidate for Bachelors of Mathematics in Financial Analysis and Risk Management

Waterloo, Ontario

UNIVERSITY OF WATERLOO

Sept. 2018 - Present

- **Current GPA: 89.14%**
- Term Dean's Honours List awarded for Winter 2019, Fall 2019, and Spring 2020
- Louise Trapp Entrance Scholarship in Mathematics
- President's Scholarship of Distinction

Awards

School Champion

Brampton, Ontario

EUCLID MATH COMPETITION HELD BY THE UNIVERSITY OF WATERLOO

Jun. 2018

- Achieved top score within school out of more than **200** students